

St. Andrews Heritage Centre  
374 River Road, St. Andrews, MB  
204 339 6396

### ***Photography Rental Contract***

Name \_\_\_\_\_ Email Address \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_ Date and Time Request: \_\_\_\_\_

Party Size \_\_\_\_\_

Subject:      ☐ Wedding                      ☐ Family                      ☐ Seasonal                      ☐ Other

#### **Please note the following guidelines:**

1. Photography at the Rectory includes full access to the interior exhibits and exterior grounds, unless otherwise specified due to safety and conservation concerns. The building will be closed to the public during the booking.
2. The renter will pay the \$75 hourly rate upon booking to secure their reservation.
3. If the renter stays 15 minutes past their allotted reservation, they will be required to pay an additional hourly fee.
4. The renter will not remain on site past the Heritage Centre's operating hours.
5. A Historic Interpreter will be present during the photography booking to ensure the safety and care of artifacts and heritage elements.
6. The renter may gently use the exhibit items *as deemed appropriate by the Interpreter on site*. For full assessment of your needs prior to the day of the photoshoot, please visit the St. Andrews Heritage Centre to discuss the possibilities with the staff.
7. Heritage Centre staff do not provide photography services. By Parks Canada policy, professional photographers must first obtain a permit for photo shoots on the Rectory property. This does not apply to amateur photographers that receive no compensation for onsite photography.
8. **Cancellations:** Notice of cancellation must be given **at least 5 business days before the reserved date**. A \$40 fee will be retained by the Heritage Centre for administrative costs, and the remaining payment will be returned to the renter.

#### **Informed Consent Agreement**

I/We hereby acknowledge that certain risks of injury are inherent to participation in sports and recreation activities. These types of injuries may be minor or serious and may result from one's actions, or the actions or in-actions of others, or a combination of both.

I/We agree that the instructors, volunteers or their agents shall not be liable for any injury to any person, the loss or damage to personal property arising from, or in any way resulting from, my or my child's participation in these activities - unless such an injury, loss or damage is caused solely by the negligence of the above or their agents while acting within the scope of their duties.

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I/We hereby release the R.M. of St. Andrews and the St. Andrews Heritage Centre and its agents from any and all liability for any injury sustained by me, regardless of how caused, resulting from my participation.

I/We further agree to indemnify and save harmless the R.M. of St. Andrews and the St. Andrews Heritage Centre and its staff and agents from any and all suits, demands, torts, and actions of any kind which may be brought against its staff or agents for which it / they may become liable by reason of injury, loss, damage or death resulting from, or occasioned to, or suffered by any person or any property, by reason of any act, neglect, or default of mine.

#### **Social Media Photo Release**

I/We agree that any photographs and/or videos taken by Heritage Centre Staff, Volunteers, Instructors or 3rd Party Contractors/Companies may be used in future on-line, social media, print, etc... advertisement or promotion

Renter Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### **For Office Use:**

Date Payment Received:

Booking: ☐ Approved

☐ Denied

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Attach Receipt Below*